

# Ho'ike: Kauai Community Television, Inc.

Board of Directors Meeting

Ho'ike Center Studio

October 12, 2005

10:00 AM

## MINUTES

### **I. Call to Order**

President Jose Bulatao called the meeting to order at a 10:05 A.M.

### **II. Roll Call**

Present: Jose Bulatao, Gabrielle Dorman, Greg Meyers, Lyndon Yamane, Ma Bel Fujiuchi, John Isobe, J Robertson.

Teresa Tico, excused.

**JOSE:** recognized Ed Coll and Carol Bain

President Bulatao motioned for a moment to vote for an Executive Session to continue at the end of the regular meeting. The president suggested private time to discuss confidential matters such as issues still revolving around KCAET, and the letter of intent written to Mano Wai.

**MOTION** for an Executive Session was made by John Isobe, seconded by Mabel Fujiuchi and carried.

### **III. CORRESPONDENCE – public comments**

With no previous correspondence to consider, President Bulatao acknowledged Carol Bain and Ed Coll.

**ED COLL:** Ed read a list of events to explain his request for a formal letter of exoneration for unwarranted arrest and termination. Ed continued that he was unaware as to what he had done to be removed and arrested from a Ho'ike meeting. He alleged Ho'ike had once agreed to mediation, but reversed its decision on the day of meeting with no explanation. Ed alleged that Ho'ik was attempting to silent speech - felt the incident was an assault on his character.

**GABRIELLE:** asked when the incident occurred. Ed was unsure. Gabrielle asked for an approximate date for the record; Ed said he thought it was somewhere around 2002.

**JOSE:** Assured Ed he would look into the matter. Jose recognized Carol Bain.

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**CAROL BAIN:** Carol reintegrated her continued disturbance with Ho'ike as unfair competition. Also stated that she had volunteered her time to document Charter Commission meetings to no avail. She expressed that volunteers should be encouraged.

**IV: APPROVAL OF MIN.**

Minutes were read.

**MOTION:** John Isobe motioned to approve the minutes  
Motion seconded by Ma Bel Fujiuchi and carried.

**V: PRESIDENT'S REPORT** was distributed

*The KCAET Center Report to be discussed in Executive Session*

**VI: TREASURER'S REPORT** was reviewed from Jan. – Sept.

J explained that Ho'ike is 93% within projected budget for that time

**RE: RETIRED ASSETS POLICY**

**MA BEL** stated that it was unclear as to who was responsible to determine when a piece of equipment was obsolete, and how the item was to be retired on a semi-annual basis. She suggested that Managing Director, J Robertson be granted the authority to assume the responsibility. John Isobe proposed the precise verbiage and placement of the modification within the document.

**JOSE** requested a motion for the aforementioned clarification

**MOTION** was made by John Isobe, seconded by Ma Bel and carried.

**RE: NOMINATIONS COMMITTEE**

It was discussed that Yvette Crosby was recommended for a first term of three years commencing January 2006 ending December 2008. As a member of the Nominating Committee, Gabrielle was asked to speak about Yvette's talent, experience and positive qualities that would serve as an asset to the Board. As Yvette's resume was passed around, J informed the Board that Joy Miura and Connie Claussen were also considered.

**MOTION: JOHN ISOBE** motioned to approve the recommendation along with the following Executive Officers for the year 2006:

President Jose Bulatao, Jr.

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Vice-President Greg Meyers  
Secretary Gabrielle Dorman  
Treasurer Ma Bel Fujiuchi

Motion was seconded by Ma Bel and carried.

#### **VIII: MANAGING DIRECTOR'S REPORT**

- Still in negotiation with the contractual agreement with the DCCA
- Still no word on bid requested by the Charter Review Commission. No other bidder to date.
- More check out of equipment than last year
- Class activity dropped a little during second quarter - compensated with school outreach. Activity in the studio is starting to pick up
- New equipment is a real plus and very well received
- Ho'ike made training offer to Home School students. Offer was accepted and scheduling in process. Ho'ike is encouraging future producers to include school projects as material for video productions.
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#### **RE: OPERATIONAL PLAN**

J submitted the report for the Board's approval offering a few key points:

- Desire to conduct a Community Needs Assessment to determine strategic planning.
- Continue our activity with the other PEGS as well as increase our activity with the Alliance of Community Media
- Revise, and update self-sufficiency plan
- Continue to work with the dept. of Education as well Charter, Private and Home School students.

**MOTION MA BEL** moved for approval. Seconded by Gabrielle and carried.

#### **RE: OPERATIONAL BUDGET FOR 2006**

Although J expected an increase of funds from Time Warner in 2006, he based the budget on the current income. He expects a reserve around \$40,000, which should allow for budget adjustment during the course of the year.

**MOTION** to approve Budget was made by John Isobe seconded by Ma Bel and carried.

#### **IX OLD BUSINESS**

**RE: AMENDMENT TO THE BY-LAWS Sec. 6.10** stated that the Director of the DCCA be granted the Power of Resignation or Removal of any appointed, or the Elected Director.

**MOTION** was made and carried to approve the Amendment.

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**X ANNOUNCEMENTS**

There was some discussion about the previous meeting where the accountant's ability, or inability to respond in a timely fashion was questioned. J assured the issues had been addressed and while there was a commitment to try much harder to get things done as required no specific written resolution had been provided.

**MA BEL** stressed that it was a liability issue and they needed to comply with our needs. She wants some assurance that the pattern will change in writing.

**11:35 (5 MIN. RECESS)**

**EXECUTIVE SESSION TO FOLLOW**

Submitted by Secretary, Gabrielle Dorman

Date: 1/30/06