

Ho'ike Kauai Community Television, Inc.

Board of Directors Annual Meeting

January 22, 2004 1:00 p.m.

Ho'ike Studio

Minutes

I. Call to Order

The meeting was called to order at 1:00 p.m. with a quorum in attendance.

II. Roll Call

Present: Faye Akasaki, Jose Bulatao, Rowena Cobb, Mark Hubbard. Bonnie Lake, Teresa Tico, Dr. Namulau'ulu Tavana, J Robertson

Excused: Mabel Fujiuchi

Absent: Roy Shimamoto

III. Installation of Officers

The 2004 officers were installed:

President - Rowena Cobb

Vice-President – Faye Akasaki

Secretary – Bonnie Lake

Treasurer – Mark Hubbard

IV. Committee Chair appointments

Personnel - Bonnie Lake

Finance - Mark Hubbard

Development and Resources - Dr. Namulau'ulu Tavana

V. Annual Report to the Board of Directors

J presented copies of his Annual Report, highlighting the following:

- The budget for Capital Equipment for 2003 was \$33,700. Actual budgeted expenses totaled \$12,601. However, the purchase of the Synergy Broadcast System's TiltRac Playback equipment for \$137,000, an expense not listed in the primary 2003 budget, resulted in an overage of \$115,901. An additional overage is reflected for Professional Services, with \$9,000 budgeted and \$15,954 expended. A \$10,000 retainer was requested for Legal Services related to the Center for Art, Education and Technology. The retainer will be returned when grants are secured.
- The Facile Data System continues to provide essential data reflecting the operations of Ho'ike. The dollar value for equipment use for the year 2003 totals \$378,603 with 92,923 hours of use.
- Open Mic and Community Camera usage for 2003 was down from 2002 but up from 2001. Usage figures for 2002 may be a result of 2002 being an election year.

VI. Adjourn

The meeting was adjourned at 1:15 p.m.