

Board of Directors Meeting  
Ho'ike Studio  
October 21, 2004

MINUTES

I. Call to Order

There being a quorum present, Director Bulatao called the meeting to order at 10:10 a.m.

II. Roll Call-

MaBel Fujiuchi, Gabrielle Dorman, Dr. Tavana, Rowena Cobb, Jose' Bulatao.

Excused: J Robertson, Managing Director (ill)

Gabrielle Dorman was welcomed as the first elected Director to the Board

III. Community Correspondence-

In the absence of the Managing Director, no correspondence was noted for the record.

IV. President's Report

Rowena Cobb provided a brief synopsis regarding Ho'ike's continued work with many discussions concerning Ho'ike's future.

V. Nominations Committee-Jose' Bulatao

Having previously approved the names for recommendation to DCCA to fill the Director seats, action to submit the names was necessary.

*MOTION: It was moved and unanimously approved to provide the following names to fill Director seats on the Board:*

Jose' Bulatao (reappointment 2<sup>nd</sup> term)-2005-2007

Lyndon Yamane 2005-2007

Soleil La Fete 2005-2006 (filling vacancy left by Bonnie Lake

Greg Meyers 2005-2006 (filling vacancy left by Mark Hubbard

Nomination Chair also submitted names for officers--President-Jose' Bulatao, and Vice President Dr. Tavana. Director Bulatao stated his desire to wait for the full Board to be made effective before the Secretary and Treasurer are elected.

*MOTION: It was moved and unanimously approved to elect Jose' Bulatao as President and Dr. Tavana as Vice President.*

Director Fujiuchi also requested clarification regarding how the Directors are appointed to the Board, who appoints the Directors, must DCCA approve every Director selected to the Board.

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I. Treasurer's report was included in the distribution and reviewed by the Directors. Director Fujiuchi was concerned that the status of the report did not reflect a good standing considering the last quarter was not reported. Due to the necessity of submission of the Operating Plan with the Budget 2005 to DCCA,

*MOTION: It was moved and unanimously approved to accept the Budget as presented for forwarding to DCCA.*

Director Fujiuchi requested the Managing Director to obtain the procedures that can be followed should the Budget need amending during the year.

VII. Managing Director's Report. In the absence of the Managing Director due to illness, President Bulatao referred to the written report included in the Director's packets. There were no questions raised at this time.

The Operational Plan 2005 was identified and needed approval prior to submission to DCCA.

*MOTION: It was moved and unanimously approved to accept the Operational Plan for 2005 as presented for forwarding to DCCA.*

VIII.. Community Input. President Bulatao acknowledged Carol Bain in the audience and provided an opportunity to speak. Reference was made to the DCCA Director's Statewide Plan and the requirements therein. It was also noted that the By-Laws were not updated and the Board was queried whether or not it was being updated. The response related to the Director's Plan being finalized at which time all the changes would then be incorporated in the By-Laws.

IX. Executive Session

*MOTION: It was moved and unanimously approved to go into Executive Session to discuss Contract Negotiations and the Kauai Center for Art, Education & Technology.*

*MOTION: It was moved and unanimously approved to return to full Board meeting.*

X. Announcements President Bulatao announced that there would be a retreat at which time all the Directors would be provided an update on the fundamentals of Ho'ike Board of Directors and the organization.

*MOTION: There being no further business, it was moved and unanimously approved to adjourn. Time: 11:40 a.m.*

Submitted:

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Rowena B. Cobb  
Rowena Cobb, Secretary Pro-tem