

Ho'ike Kauai Community Television, Inc.

Board of Directors Meeting

July 24, 2003

Ho'ike Studio

Minutes

I. Call to Order

The meeting was called to order at 1:05 p.m. with a quorum in attendance.

II. Roll Call

Present: Jose Bulatao, Rowena Cobb, Mabel Fujiuchi, Mark Hubbard, Bonnie Lake, J Robertson

Excused: Faye Akasaki, Roy Shimamoto, Dr. Namulau'ulu Tavana, Teresa Tico

III. Correspondence – Community Input

There was no correspondence.

Community input referenced compliance with the Sunshine Law, concern for IRS Tax Exempt Status and a request for correspondence from 1995.

IV. Approval of minutes (April 24, 2003)

It was moved, seconded and unanimously approved to ratify the minutes of the April 24, 2003 Board of Directors Meeting as circulated.

V. Managing Director's Report

J Robertson presented his report, a copy of which is on file.

- a. DCCA – Access Summit – The Statewide Access Plan has been completed and is available for review. DCCA has scheduled statewide meetings during August for public comment.
- b. Facility – The studio continues to be improved with the addition of hot monitors as well as a professional intercom system. Two eMac computers with two editing systems in each and four Sony TRV-38 mini-dv cameras have been purchased. Several times in the past quarter Ho'ike was operating at full capacity, with all equipment checked out, all edit bays in use and a studio production underway. Total value of equipment provided for community use for the past six months is \$142,440.
- c. Programs – A fourth cable access channel will be launched statewide in September, dedicated primarily to K-12 educational programs. Also in September Oceanic Time Warner will be moving the Ho'ike channel line up to channels 52, 53, 55 and 56, to be consistent with the rest of the state. Until we request to activate our fifth dedicated channel, Channel 54 on Kauai will be the Weather Channel.
- d. Training and Education – Upgraded skills classes have been offered as well as workshops on the mini-dv cameras.
- e. County Contract #6306 – The contract which ended June 30, 2003 has been extended on a month to month basis for a maximum of four months.

VI. President's Report

President Cobb praised J for his excellent leadership and the Ho'ike staff for the outstanding improvements they continue to implement in programming, training and day to day operations

VII. Treasurer's Report

In the absence of the Board Treasurer, J Robertson presented the Treasurer's Report. As of June 30, 2003 our total assets are in excess of \$540,000 with total

current liabilities of \$12,699. Ho'ike continues to operate efficiently and is under budget in all categories. It was moved, seconded and approved to accept the Treasurer's Report subject to audit.

VIII. Committee Report

Faye Akasaki, Personnel Committee Chair, was unable to attend the Board meeting. Her report will be submitted at the next Board meeting.

IX. Old Business

- a. Amendments to by-laws –It was moved, seconded and approved to accept the proposed by-law changes as well as the correction in the wording of Sec. 7.7 f. DCCA will be notified of the by-law changes.

X. New Business

There was no new business.

XI. Announcements

A Public Comment Meeting for the Statewide Cable Television Access Plan will be held by DCCA on Kauai on Wednesday, August 13, 2003 at the Mo'ikeha Building. The next Board of Directors meeting is scheduled for October 16, 2003 at 2:00 p.m.

XII. Adjourn

The meeting was adjourned at 1:30.