

# *Ho'ike Kauai Community Television, Inc.*

## **Board of Directors Meeting**

April 24, 2003

*Ho'ike Studio*

Minutes

### **I. Call to Order**

The meeting was called to order at 2:05 p.m. with a quorum in attendance.

### **II. Roll Call**

Present: Faye Akasaki, Jose Bulatao, Rowena Cobb, Mabel Fujiuchi, Mark Hubbard, Bonnie Lake, Dr. Namulau'ulu Tavana, J Robertson

Excused: Roy Shimamoto, Teresa Tico

### **III. Correspondence – Community Input**

There was no correspondence.

Community input referenced compliance to Sunshine Law.

### **IV. Approval of minutes (February 6, 2003)**

It was moved, seconded and unanimously approved to ratify the minutes of the February 6, 2003 Board of Directors Meeting as circulated.

### **V. Managing Director's Report**

J Robertson presented his report, a copy of which is on file.

a. DCCA – Access Summit – The Access Centers are currently working on a generalized statewide access plan, addressing such issues as a minimum level/baseline of services, the business of PEGs, greater community participation, governance, and resources.

b. Legislative Update – For the two weeks prior to April 24, 2003 there has been neither legislative action nor scheduled hearings for any of the five bills relating to PEGs.

OIP Rulings – A recent ruling from the Office of Information Practices in response to a request from Olelo stated specifically that a PEG is not an agency of the State. OIP stated it was not created by the Legislature nor is it administratively attached to any agency as a commission is. 'Olelo is an "agency" only insofar as it is required to respond to requests for records in accordance with the UIPA and its administrative rules.

c. Hawaii Civil Rights Claim Status – The Executive Director of the Hawaii Civil Rights Commission wrote on April 8, 2003 informing Ho'ike that the discrimination claim against Ho'ike has been dismissed on the basis of no cause. The allegations could not be confirmed to the burden of proof level required by the statute for the Commission to pursue the case.

d. Facility Report – Total value of equipment use for the past three months is \$31,000. There have been four Basic Video Production classes. Two of the participants are Special Education students from Kauai High School, who have partnered in successfully producing their own videos.

Additional "user friendly" equipment is being purchased to continue Ho'ike's transition into the digital age.

e. Public Participation and Associations – Ho'ike continues to expand its outreach to the community.

**VI. President's Report**

President Cobb presented her report, a copy of which is on file.

- a. Board members were encouraged to diligently continue fulfilling their committee responsibilities, to include a review of the Personnel Policy and Procedures as well as to develop a process to assist Ho'ike in becoming more self sufficient.
- b. Plans for a new facility for Ho'ike continue with support from the Mayor, our Legislators and many community leaders.

**VII. Treasurer's Report**

In the absence of the Board Treasurer, J Robertson presented the Treasurer's Report. As of March 31, 2003 our total assets are in excess of \$630,000 with total current liabilities of \$10,270. Ho'ike continues to operate efficiently and is currently under budget. It was moved, seconded and approved to accept the Treasurer's Report subject to audit.

**VIII. Old Business**

- a. Amendments to by-laws – Mark Hubbard suggested several deletions to the proposed by-law changes as well as a correction in the wording of Sec. 7.7 f. The proposed changes will be posted prior to the next BOD meeting.
- b. Ho'ike future facility report – In partnership with United Way, Patch, Malama Pono and the Garden Island Arts Council, Ho'ike is proceeding with plans for a new facility to be located on 80,000 square feet of land donated by Grove Farm. Students of the University of Hawaii School of Architecture submitted a variety of plans, one of which has now been turned over to a professional architect.

**IX. New Business**

There was no new business.

**X. Announcements**

The next Board of Directors meeting is scheduled for July 25, 2003 at 2:00 p.m.

**XI. Adjourn**

The meeting was adjourned at 3:00.